



# *Marysville Joint Unified School District*

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## **MJUSD Maintenance Department Board Presentation 3/12/2013**

### **We have a staff of 14 team members**

- **1 Director**
  - Terry Biladeau
- **6 Maintenance IV**
  - Bob Goss - Locksmith & Carpenter
  - Sol La Bruzzo - Electrical, Roofing, & Asbestos Worker
  - Mark Nelson - Heating and Air Conditioning
  - Marc Nyquist - Plumbing
  - Eric Rennard - Electrician and Alarms Specialist
  - Blaine Perrin - Heating, Air Conditioning
- Team members hold specialized certifications in the areas of electrical, water treatment, heating and air conditioning, pool operation, excavation, as well as lead and asbestos certifications.
- **There are over 50 work-related certifications currently held by the Maintenance Department staff. This year, the crew gained 1 lead, 11 forklift, 3 HVAC, and 3 Backflow certifications.**
- We have worked hard to develop a culture of preventive maintenance (fixing it before it breaks). Our Maintenance Department generates more work orders in-house than all the other district employees in our 23 schools.

- **1 Administrative Assistant I**
  - Julie Brown
- **6 Maintenance III**
  - Jeff Chellis
  - Matt Hall
  - Dave Huett
  - John Mejia
  - Doug Trower
  - Jorge Rojas (Swing Shift)

### **Our Primary Responsibilities**

- We perform the labor needed to complete work orders that support:
  - Over 1,000,000 sq. ft. of buildings
  - Miles of fencing
  - Acres of blacktop
  - Over 3,000 doors and gates
  - Over 1,200 HVAC units
  - Couple thousand electrical panels
  - Miles of underground pipes
  - Multiple playgrounds
- We average 3,100 work orders completed each year.
- Most work orders fall under one of these three categories:
  1. **Student, Staff, and Visitor Safety**
    - We maintain doors, parking lots, walkways, fire alarm systems, “all call” and intercom systems, outside lighting, playground equipment, electrical panels/switchgear, and anything else that may put someone at risk.
  2. **Student, Staff, and Visitor Health**
    - We maintain heating and air conditioning systems, pools, restrooms, kitchens, water treatment systems, and drinking fountains.
    - We maintain infrastructure such as water, sewer, and drain lines.
    - We handle air sampling for mold, hazardous chemical waste disposal, and asbestos/lead removal from our sites.
  3. **Security**
    - We perform after hour calls for the district and have responded to over 2,000 after hour calls. (Since Feb. of 2008)
      - These include disasters such as fires, break-ins, vandalism, graffiti, gas and waterline breaks, and regular alarm calls.
    - We also maintain security alarms, fences, and gates to help maintain perimeter security.

## **Additional Responsibilities**

### **1. Regulatory Responsibilities**

- Maintenance is the district liaison for many federal, state, county and city departments and agencies including OSHA, EPA, Environmental Health, Feather River Air Quality Management District, and CUPA.
- We track and maintain 152 federal, state, county and city permits.

### **2. Building Automation**

- Maintenance monitors the energy management and building automation systems used within our district.
  - We ensure that the lighting and heating/air systems run as efficiently as possible.
  - We also audit and track energy costs.

### **3. Projects**

- We complete cost saving projects related to construction and building facilities.  
Examples this year include:
  - Provided excavation, rock, and labor needed for expanding 19,000 sq.ft. of parking lots at Arboga. (saving the District over \$61,000.00)
  - New well and water treatment at Foothill school.
  - Built a snack shack for Lindhurst High School.
  - Irrigation mainline installs at MHS & Kynoch.
  - Rock and grading at bus stops.
  - Converted portable to a storage building at MCAA.
  - Installed 12 new HVAC units at Linda, DO, Arboga, Covillaud, Yuba Feather, Browns Valley, and Olivehurst.
  - Installed new carpet at Foothill, Olivehurst, DO, Ella, and Cedar Lane.
  - VFD well controls for irrigation at MHS.
  - Remodel computer and conference rooms at Foothill School.
  - Excavation projects at Olivehurst, Arboga, and Dobbins.
  - Fire clean up with new HVAC at Olivehurst. (Room 1)
  - Bathroom remodels at Johnson Park.
  - Helped with many department and classroom moves.
  - .... and more.

## **Open Project Board**

- This board is located and maintained in the Director's office. It is a list of known open project requests and project status updates.
- **Maintenance has completed over 43 projects this year to date.**
- These projects require planning, job walks, contractor meetings, progress checks, and a lot of documentation.

## **End Result**

- We have a crew with integrity who work diligently and efficiently to support the growing needs of the District.
- We strive to maintain a safe, secure, and healthy environment conducive to learning for all the students, staff, and visitors to our District.